

Board Meeting Minutes
South Carolina Board of Massage Therapy

May 30, 2025, 9:30 a.m.

110 Centerview Dr., Kingstree Building, Columbia, South Carolina 29210

MEETING CALLED TO ORDER

Ms. Janet Shaw called the meeting to order at 9:30 a.m.

Public notice of this meeting was properly posted at the office of the S.C. Board of Massage Therapy, 110 Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

a. Rules of the Meeting

Approval Of the Agenda

Motion: To approve the agenda. Motion was made by Gloria Smith and seconded Bailey Maddox.

Introduction Of Board Members and personal attending the Meeting:

Janet Shaw-Chair
Gloria Lee Smith-Vice Chair
Bailey B. Maddox
Alicia Roberts
Nina Spinelli
Adam Broxton

SCLLR STAFF PRESENT:

Matalie Mickens, Board Executive
Mary League, Advice Counsel
Latoya Houser, Administrative Coordinator
Alexis Bell, ODC
April Howe, Chief Inspector
Robert Dean, Program Manager
Byron Ray, Investigator
Renee Young, Lead Investigator

Present:

Tina Behles, Court Reporter
Walter Hueston
Veronica Sommers-Hueston
Debra Gallup

Approval of Excused Absences:

There were no excused absences.

Approval of Meeting Minutes:

Motion: To approve the February 6, 2025 Board meeting and Task Force meeting minutes, the March 27, 2025 Task Force meeting minutes and the March 31, 2025 Board meeting minutes. The motion was made by Gloria Lee Smith seconded by Bailey Maddox. The motion passed.

Chairperson's Remarks: Janet Shaw

Ms. Shaw provided a brief history for and introduced new Board member, Mr. Adam Broxton. Mr. Broxton replied stating his reasoning for wanting to be on the Board. Ms. Shaw thanked him.

Staff Reports:

Board Executive Report-Matalie Mickens-

Ms. Mickens welcomed Mr. Broxton and introduced new staff member Latoya Houser as Administrative Coordinator for the Board. Ms. Mickens provided the licensee report as for May 28, 2025 per credential type. Ms. Mickens reported initial license totals from 2022 through 2025. Ms. Smith asked about the provisional licenses listed. Ms. Mickens responded with an explanation of licensees that were licensed prior to the revision of "grandfathering" and that if ever lapsed, those licensees will be expected to come into compliance with current Board statutes.

Financial report: \$681,696.11 as of April 30, 2025.

Inspection and Citation Report-April Howe Chief Inspector-

Ms. Howe reported that there have been 293 inspections completed since January of 2025 and as of May 15, 2025, there are 23 pending inspections. The citation report from February through May 2025, provided 27 citations for the Board's consideration and approval. The Board questioned Ms. Howe's report. Ms. Howe responded with confirmations. Ms. League also affirmed the Ms. Howe's response.

Motion: To approve the inspection and citation report. The motion was made by Ms. Gloria Lee Smith and seconded by Ms. Bailey Maddox. The motion passed.

Office of Investigations and Enforcement (OIE) Report-Robert Dean, Program Manager

This report is for information only

Mr. Dean introduced Ms. Renee Young as the new Lead Investigator. Mr. Dean reported that 50 complaints have been received since January 1, 2025 to May 22, 2025. There are 6 active investigations; 39 have been closed.

Investing Review Conference (IRC) Report-Robert Dean, Lead Investigator-

Mr. Dean reported that there are currently 3 formal complaints and 1 case for dismissal.

Motion: To approve the IRC Report. The motion was made by Ms. Nina Spinelli and seconded by Ms. Gloria Lee Smith. The motion passed.

Office of Disciplinary Counsel (ODC) Report-Alexis Bell, Esq- ODC Report

This report is for information only

As of May 16, 2025, there are 3 open cases, 1 case pending hearings and 0 cases pending closure and 15 cases have been closed since January 2025.

Application Hearing

Veronica Sommer-Hueston - No National Exam

Ms. Hueston was sworn in and testified. Ms. Hueston answered questions from the Board.

Motion: To go into Executive session to seek legal advice in this matter. Motion was made by Ms. Bailey Maddox and seconded by Ms. Gloria Smith. The motion passed.

Executive Session

Motion: To come out of Executive Session. Motion was made by Ms. Gloria Lee Smith and seconded by Ms. Nina Spinelli. The motion passed.

Out of Executive Session

Motion: To approve application for licensure, accepting the 1992 Florida state licensing exam as a Board-approved examination. Motion was made by Ms. Gloria Smith and seconded by Ms. Nina Spinelli. The motion passed.

Delegation of Board Member to Approve CE Provider Applications

Ms. Mickens outlined a detailed breakdown of various content submitted by Continuing Education providers for approval. Ms. Mickens requested that a Board member be delegated to review and approve the content for Continuing Education Provider applications.

Motion: To approve Mr. Adam Broxton as the primary delegate with Ms. Bailey Maddox as second. Ms. Gloria Smith, Ms. Nina Spinelli and Ms. Alicia Roberts would be the third, fourth and fifth backups. The motion was made by Ms. Gloria Smith and seconded by Ms. Bailey Maddox.

Discussion – TOEFL Score Requirements

Ms. Mickens advised the Board about the application requirement of an applicant's first language. While TOEFL scores are being received, a standard expectation score has not been established by the Board. The Board reviewed and discussed suggested scores.

Motion: To approve an overall TOEFL iBT Test Score of 75 with the Listening and Speaking portions being a minimum score of 20 each. The motion was made by Ms. Gloria Smith and seconded by Ms. Bailey Maddox. Ms. Nina Spinelli abstained from voting.

Travel Approval

Ms. Mickens asked the Board to approve travel for FSMTB Annual Meeting in Kansas City, MO. The meeting will take place October 5-7, 2025.

Motion: To approve the travel of Board staff and Board attorney to the FSMTB Annual Meeting. The motion was made by Ms. Gloria Smith and seconded by Ms. Nina Spinelli.

Motion: To approve the travel of Ms. Janet Shaw and Ms. Bailey Maddox to the FSMTB Annual Meeting as delegates for South Carolina. The motion was made by Ms. Gloria Smith and

seconded by Ms. Nina Spinelli.

Public Comments

There were none.

Adjournment

Motion: To adjourn the meeting. Motion was made by Ms. Gloria Smith. The motion was seconded by Ms. Bailey Maddox. The motion passed. The meeting was adjourned at 11:19 a.m.